STAFF Arrival Triage DOT Flow

This process applies to ALL KPWA facilities, including administrative buildings, virtual clinics, and staff-only entrances at in-person hubs.

CONSIDERATIONS:
- Temperature taker should be an MA, when and where staffing allows.
- Temperature taker MUST be masked, gloved, and wearing a face shield.
- Thermometer or cover must be cleaned between uses.
- Facility hours, as all staff need to be screened
- Shifts needed to cover hours
- Dot stickers should be dated with today’s date
- Designate a place in clinic for staff to call CNS. Staff may also call CNS from their car
- Nursing Protocol and Procedure for Temporal Artery Thermometers, CLICK HERE.

Upon staff arrival, greeter asks screening questions:
1. Cough?
2. Fever?

YES
- Provide staff with mask, if available
- Instruct staff to call CNS

NO
- Temperature Check
- For Job Aid on how to properly use the thermometer, CLICK HERE.

≥100.0
- Clean thermometer or cover with alcohol pad after each use.

<100.0
- Provide staff with mask, if available
- Instruct staff to call CNS

If cleared by CNS, provide dot sticker

If cleared by CNS, provide dot sticker

Provide Dot Sticker

Provide Dot Sticker

Provide Dot Sticker

Provide Dot Sticker

Competency Check List for use of thermometer CLICK HERE.